



Understanding a Receipt not Showing Levy Allocation on Owner Ledger in Strata Master

Summary

When accessing a Lot Owner ledger through the Corp > Lots > Levies tab screen, you may notice some receipts do not show a levy allocation in the record. This article will show you how to access that information.

Owner Ledger
 Start Date: 01/02/2022
 End Date: 28/02/2026
 Owners: One only

The Owners Corporation of SP 6666 The Champions, 45 Sportsman Road, COBURG VIC 3058
 Lot 1 Unit 1 Cathy Freeman UE / AE: 100.00 / 1,000.00

Levies

Levy no.	Due date	Frequency	Details	Admin Fund		Sinking Fund		Interest paid	Discount	Levy type	Status	Group
				Due	Paid	Due	Paid					
Balance brought forward				421.90		73.40						
1	01/04/2022	Quarterly	Quarterly Admin/Sinking Levy	421.90	0.00	73.40	0.00	0.00	0.00%	Standard	Normal	None
2	01/07/2022	Quarterly	Quarterly Admin/Sinking Levy	421.90	0.00	73.40	0.00	0.00	0.00%	Standard	Normal	None
3	01/10/2022	Quarterly	Quarterly Admin/Sinking Levy	421.90	0.00	73.40	0.00	0.00	0.00%	Standard	Normal	None

Current position: Unallocated prepayments \$0.00 Levy arrears & owner invoices due \$1,981.20 Interest on levy arrears \$339.23

Receipts

Date	Receipt no.	Subtype	Status	Source	Admin Fund		Sinking Fund		Unallocated		Total amount	Cheque no.	Levy no.
					Paid	Interest	Paid	Interest	Paid	Interest			
04/04/2022	19	Receipt	Banked		1,534.20	135.35	266.80	23.53	0.00	0.00	1,959.88		

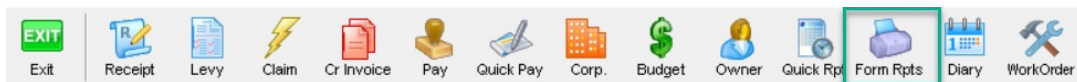
Overview

The Lot Owner Ledger accessed through the Lot Card will show transactions from the most recent 2 year period. If a receipt during the 2 year period was allocated in part or in full, to a levy that was due prior to that period, the allocation will not show.

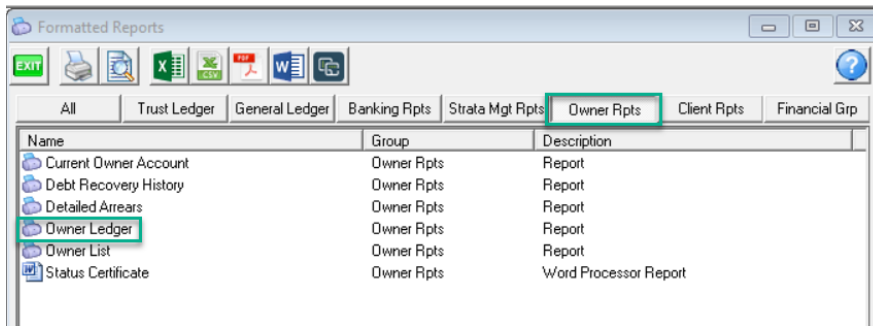
Refer below below for the steps to a more complete ledger with a wider range of dates for selection.

Accessing a Full Ledger

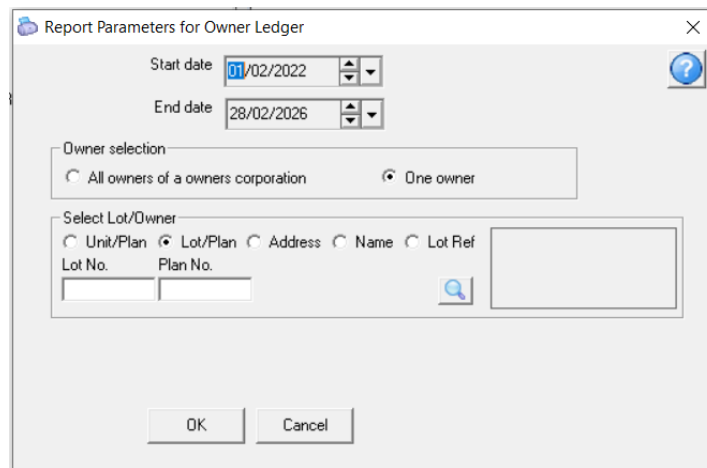
1. Select Formatted Reports icon in the toolbar.



2. Select the Owner Reports tab
3. Select Owner Ledger



4. Enter a date range that is greater than 2 years, along with the Lot and Plan details of the required Lot. Then click ok.



5. The required ledger will show as a preview. In the example below, you can see the Receipt #1 dated 17/3/2020 has been applied to levies 1,2 and 3. These levies relate to 1/4/2020, 1/07/2020 and 1/10/2020.

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Owner Ledger
 Start Date: 01/02/2020
 End Date: 28/02/2026
 Owners: Current Owners in The Owners Corporation of SP 6666

The Owners Corporation of SP 6666 The Champions, 45 Sportsman Road, COBURG VIC 3058

Lot 1 Unit 1 Cathy Freeman UE / AE: 100.00 / 1,000.00

Levies

Levy no.	Due date	Frequency	Details	Admin Fund		Sinking Fund		Interest paid	Discount	Levy type	Status	Group
				Due	Paid	Due	Paid					
			Balance brought forward	0.00		0.00						
1	01/04/2020	Quarterly	Quarterly Admin/Sinking Levy	346.50	346.50	57.75	57.75	0.00	0.00%	Standard	Normal	None
2	01/07/2020	Quarterly	Quarterly Admin/Sinking Levy	346.50	346.50	57.75	57.75	0.00	0.00%	Standard	Normal	None
3	01/10/2020	Quarterly	Quarterly Admin/Sinking Levy	346.50	346.50	57.75	57.75	0.00	0.00%	Standard	Normal	None
4	01/01/2021	Quarterly	Quarterly Admin/Sinking Levy	383.55	383.55	66.70	66.70	56.50	0.00%	Standard	Normal	None
5	01/04/2021	Quarterly	Quarterly Admin/Sinking Levy	383.55	383.55	66.70	66.70	45.39	0.00%	Standard	Normal	None
6	01/07/2021	Quarterly	Quarterly Admin/Sinking Levy	383.55	383.55	66.70	66.70	34.17	0.00%	Standard	Normal	None
7	01/10/2021	Quarterly	Quarterly Admin/Sinking Levy	383.55	383.55	66.70	66.70	22.82	0.00%	Standard	Normal	None
8	01/01/2022	Quarterly	Quarterly Admin/Sinking Levy	421.90	0.00	73.40	0.00	0.00	0.00%	Standard	Normal	None
9	01/04/2022	Quarterly	Quarterly Admin/Sinking Levy	421.90	0.00	73.40	0.00	0.00	0.00%	Standard	Normal	None
10	01/07/2022	Quarterly	Quarterly Admin/Sinking Levy	421.90	0.00	73.40	0.00	0.00	0.00%	Standard	Normal	None
11	01/10/2022	Quarterly	Quarterly Admin/Sinking Levy	421.90	0.00	73.40	0.00	0.00	0.00%	Standard	Normal	None

Current position: Unallocated prepayments \$0.00 Levy arrears & owner invoices due \$1,981.20 Interest on levy arrears \$339.23

Receipts

Date	Receipt no.	Subtype	Status	Source	Admin Fund		Sinking Fund		Unallocated		Total amount	Cheque no.	Levy no.
					Paid	Interest	Paid	Interest	Paid	Interest			
17/03/2020	1	Receipt	Banked		5,302.00	1,126.64	1,232.00	391.14	0.00	0.00	8,051.78		1, 2, 3
04/04/2022	19	Receipt	Banked		1,534.20	135.35	266.80	23.53	0.00	0.00	1,959.88		4, 5, 6, 7

6. In this preview screen, you can print the ledger or save a copy if required.

01/02/2024 7:55 pm AEDT