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Changing Allocation Order of Receipts in Strata Master

Refer this article, for an explanation on what an allocation order is, and where the allocation order setting is located in Strata master - **https://kb.rockend.com/help/what-is-allocation-order-in-strata-master**

Changing the Allocation Order

1. Navigate to Configure > Association Types.



2. Select the relevant Association Type that requires changing.

Association/Scheme Types Configuration - Read Only Mode								
Name	Status Certificate Name	Jurisdict	Read Only		1			
BMC Community Association Community Titles Sch Home Unit Company Neighbourhood Asso Owners Corporation 2 Precinct Association 2 Precinct Association Strata Plan Strata Scheme	Section 184 - NSW Section 26 - NSW Sections 205 & 206 Section 109 - NSW Section 151 - VIC Section 151 - VIC Section 151 - VIC Section 26 - NSW Section 184 - NSW Section 184 - NSW Section 184 - NSW	NSW NSW QLD NSW VIC VIC VIC NSW SA NSW	" Name Status Certificate Template M Jurisdiction	Strata Scheme Section 43 - WA Section43.doc ultiple templates to be separated by a comma WA				
Unit Title Units Plan Units Plan	Section 36 - NZ Section 37 - NT Section 75 - ACT	NZ NT ACT	Additional Template					

3. Scroll down to locate the Allocation Order.

Additional Template							
Update Penalty Interest Rate							
Levy interest rate (%)							
Levy interest start date 07/08/2023							
-Agenda/Minutes setup							
GM	СМ						
Receipting Allocation Order							
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ous Invoices	C Restore						
	Defaults						
	st Rate %) ate 07/08/2023 GM Order n nus Invoices						

4. Click Edit.

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5. With a Description highlighted as above, use the up and down arrows to move that item.

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	Order	Description	
	1	Miscellaneous Invoices	1 L
	2	Interest	
	3	Levy Arrears	
	4	Future-dated Levies	

6. In this example the item that was in Order 1, is now in Order 2.

-	Receiptin	g Allocation Order	
	Order	Description	
	1	Interest	T
	2	Miscellaneous Invoices	
	3	Levy Arrears	
	4	Future-dated Levies	

7. Click Save

07/08/2023 6:36 pm AEST