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Changing Allocation Order of Receipts in Strata Master

Refer this article, for an explanation on what an allocation order is, and where the allocation order setting is located in Strata master - **https://kb.rockend.com/help/what-is-allocation-order-in-strata-master**

Changing the Allocation Order

1. Navigate to Configure > Association Types.



2. Select the relevant Association Type that requires changing.

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Name	Status Certificate Name	Jurisdict	Read Only		1
BMC Community Association Community Titles Sch Home Unit Company Neighbourhood Asso Owners Corporation 2 Precinct Association 2 Precinct Association Strata Plan Strata Scheme	Section 184 - NSW Section 26 - NSW Sections 205 & 206 Section 109 - NSW Section 26 - NSW Section 151 - VIC Section 151 - VIC Section 26 - NSW Section 184 - NSW Section 184 - NSW Section 184 - NSW	NSW NSW QLD NSW VIC VIC VIC NSW SA NSW	Status Certificate Template	Strata Scheme Section 43 - WA Section43.doc ultiple templates to be separated by a comma WA	
Unit Title Units Plan Units Plan	Section 36 - NZ Section 37 - NT Section 75 - ACT	NZ NT ACT	Additional Template		

3. Scroll down to locate the Allocation Order.

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4. Click Edit.

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5. With a Description highlighted as above, use the up and down arrows to move that item.

Receiptin	ig Allocation Order	
Order	Description	
1	Miscellaneous Invoices	- L
2	Interest	
3	Levy Arrears	
4	Future-dated Levies	

6. In this example the item that was in Order 1, is now in Order 2.

- Receipting Allocation Order ----

Order	Description	
1	Interest	T
2	Miscellaneous Invoices	
3	Levy Arrears	
4	Future-dated Levies	

7. Click Save

07/08/2023 6:36 pm AEST