



Arrears Figures For A Past Date in Strata Master

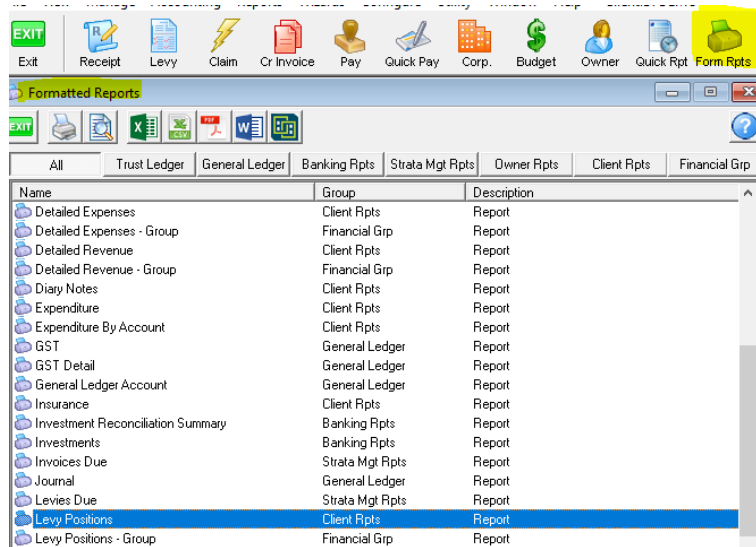
The Aged Arrears report in Strata Master is always produced as at the date that you generate the report. The current date is the date that is most applicable to managing arrears and debt recovery.

If, on the other hand, you are gathering information for statistical purposes or for comparisons, for example, there are other reports you can use.

Levy Positions Report

The Levy Positions Report can be generated for a date at end of month.

1. Select Form Reports from top toolbar and then select Levy Positions Report from the list -



2. Enter the Plan number, select period end (this will show figures as at the last day of that month), and select Arrears as show below.

Report Parameters for Levy Positions

GST registered owners corporation selected Active Groups

Enter Plan No. or Street Name or Body Corporate Name.

Strata Plan 2222
Abbey Road Studios
22 Penny Lane
LIVERPOOL NSW 2170

Month Year

Period End

Position type


Starting page no.

3. Click ok

4. The report generates and a report is available at the bottom of your screen or will preview on your screen. Screenshot of the document icon on the lower Taskbar is shown here.



5. Clicking the document icon opens a report that shows arrears as at the selected date **Note there will be a page for Admin Fund and a page for Capital Works Fund.**

 **Levy Positions - In Arrears**
for the financial year to
31/12/2022

The Owners Corporation of SP 2222 Abbey Road Studios, 22 Penny Lane, LIVERPOOL NSW 2170

Lot	Unit	Paid to	Standard levies				Administrative Fund				Special levies			Interest		GST due
			Due	Paid	Arrears	Advance	Due	Paid	Arrears	Advance	Due	Paid				
1	1	31/05/2021	0.00	(750.00)	750.00	0.00	0.00	0.00	0.00	0.00	0.00	118.77	0.00	0.00		
2	2	28/02/2021	0.00	(1,500.00)	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	256.44	0.00	0.00		
			0.00	(2,250.00)	2,250.00	0.00	0.00	0.00	0.00	0.00	0.00	375.21	0.00	0.00		
Due Excl. GST			0.00				0.00									

6. The interest figure is additional to the levies, and is an accrued figure.

7. Note that Miscellaneous Owner Invoices do not show in the arrears figure.

18/01/2023 7:27 pm AEDT