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Error Loading Meeting Status in Strata Master

Summary

This article will assist you to resolve the issue when a meeting status error arises in the Meeting Register when attempting to enter a new meeting.

You may note some fields are blank, or even some meetings are missing from the list.

To Resolve the Error Message Regarding Loading Meeting Status

1. Click on Quick Reports in the Icon toolbar.



2. Select the Meetings tab

B · Quick Reports	
	<u>@</u>
Corporations Lots Registers Insurance R & M Recei	pts Payments Contacts Cr.Invoices Creditors Meetings

3. Select the Plan involved, whose meeting register produced the error and search.

Note - more than one meeting may show. In this case you may need to run through the following steps 4 to 6 with each meeting to reset the other causing the error.

Aurck Reports Aurck Reports Aurch Registers Corporations Lots Registers Insurance Owners Corporation Details Plan No. 6666 Manager Street No Street Town Postcode Managed? Managed plans C Unmanaged plans All plans	R & M Receipts Payme Output Option Show meetings Show unscheduled AGMs Show tasks Show tasks Show plans with 50% or more valid tenancy	nts Contacts Cr.Invoices Meeting Criteria Meeting type ⁻ Select All Meeting date DD/MM/YYY Notice issued DD/MM/YYY Minutes issued DD/MM/YYY Year end date DD/MM/YYY Show only completed steps	▼ To DD/MM/YYYY ▼ ▼ To DD/MM/YYYY ▼ ▼ To DD/MM/YYYY ▼
Plan # Address for sorting Mana		end Meeting type Status	Days req'd for notice Meeting
6666 Sportsman Road 45 The Champions Meg M		AGM Annu Not Started	14 2021-07

4. Click the chainlink in the toolbar.

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5. Update the Minutes of the Meeting that appears, if required

Task	Launch	Launch	Complet
Book the meeting	Record details		~
Review the financial statements	Interim Reports	Formatted Reports	 Image: A start of the start of
Audit the financial statements	Meeting Register		~
Prepare the budget	Budget		-
Create & Issue preliminary meeting notice			~
Create & distribute the meeting notice	Create Notice		~
Update the minute book	fileSMART		-
Issue a reminder to un-financial lot owners	SMS		-
Send a meeting reminder to owners	SMS All		-
Print subsequent financial statements	Interim Reports	Formatted Reports	~
Prepare Meeting attendance and/or voting registers	Formatted Reports		~
Print a copy of the meeting notice	fileSMART		~
Print additional reports	Formatted Reports		~
Sync from App			~
Create and Issue Meeting Minutes	Complete Minutes		1

6. Click the Finalise button on lower right.



7. When you open the Meeting Register it will now appear as normal.

Should you continue to receive an error message after following the steps above, log a case to Strata Master Support through your MyMRI portal or by phoning 1300 657 700. Please mention that you have followed the article "Error Loading Meeting Status in Strata Master" otherwise it will be re-sent to you.

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