



## Reverse or Cancel Investment Interest Entered in Strata Master

This article will assist you to reverse an entry in Strata master where interest has been added to an Investment Account balance in error.

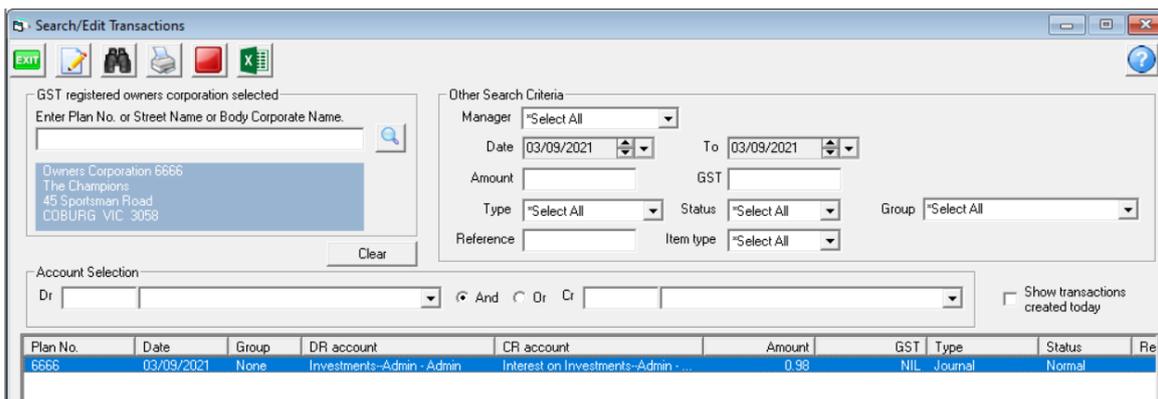
**Please read through the whole article, to ensure it is the relevant article for your needs, prior to commencing any process.**

### Important Notes -

- Always run a back up prior to cancellations, adjustments or any unfamiliar processes. This enables you to restore and start again if necessary. This link will provide instructions - [Creating a Backup in Strata Master | MRI Knowledgebase \(rockend.com\)](#)
- Interest is usually added to Investment total in Accounting > Investment Reconciliation or by a journal - debit Investments (type) and credit Interest on Investments (type)
- Investment Accounts are named 'Investment - Admin' or 'investment - Capital works' Note that where there are multiple Investment Accounts, the account names may be numbered, eg Investment 1 - Capital Works, or be identified by a more specific description eg lift upgrade
- It is important to ensure you are selecting the correct Investment Account.
- Investment funds are NOT part of the operating trust account balance that is balanced in your bank reconciliation. They do show on your Balance Sheet as they are part of the overall assets of the Plan.

### Check the Transactions for the Interest Entry Made in Error

1. Check Accounting > Adjustments > Search/edit transactions to locate the accounts used and ensure they are as above - debit Investments (type) and credit Interest on Investments (type). This transaction would have increased the investment balance (asset increases with a debit) and increased the income/revenue account for interest earned on an investment (revenue increases with a credit).



Search/Edit Transactions

Other Search Criteria

Manager: \*Select All

Date: 03/09/2021 To: 03/09/2021

Amount: GST:

Type: \*Select All Status: \*Select All Group: \*Select All

Reference: Item type: \*Select All

Account Selection

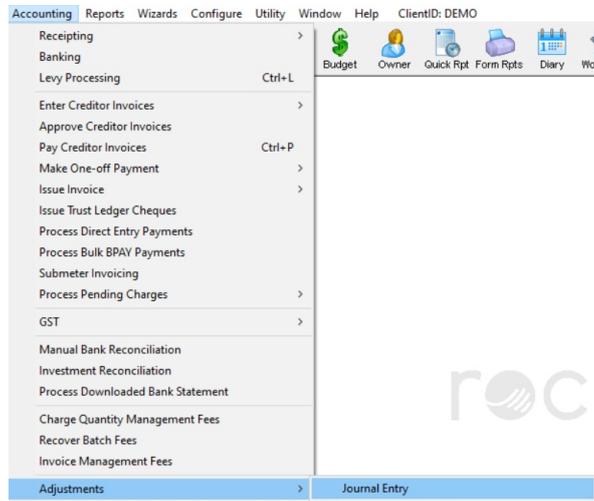
Dr: And Or Cr: Show transactions created today

Plan No.	Date	Group	DR account	CR account	Amount	GST	Type	Status	Re
6666	03/09/2021	None	Investments-Admin - Admin	Interest on Investments-Admin ...	0.98	NIL	Journal	Normal	

If your transaction differs to the above, contact Support for assistance.

## Process To Reverse the Entry

2. To undo/cancel that interest transaction, a journal is processed to do the opposite, called a reversal. Go to Accounting > Adjustments > Journal entry



3. Make sure the radio button is on 'General Ledger'.



4. Enter the relevant plan number

5. Enter your debit and credit by entering an account number or commencing to type 'investment' and then selecting the correct account as noted in step 1 above.

As this will be the reverse to the entry in step 1, you will need to enter -

Debit Interest on Investments (type) and credit Investments (type). Note the example below, may have different account numbers, or naming style to your required reversal eg it may be a capital works investment.

Accounts	
Debit	142600 Interest on Investments-Admin - Admin
Credit	123000 Investments-Admin - Admin
Group	

6. Date as current date (today) or back date carefully, ensuring there is no impact to a prior financial period reporting. There should be no GST on interest earned.

7. Enter amount of interest to be reversed and relevant Description.

8. Check your reports to ensure the adjustment done is correct. You can locate the reversal in Accounting

Adjustments > Search Edit transactions. Your investment balance should have decreased on your Balance Sheet.

9. Check your Investment Reconciliation screen. Accounting > investment Reconciliation.

## Useful Links

[Reconciling an Investment Account | MRI Knowledgebase \(rockend.com\)](#)

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