

How to Setup Web Advertising for Domain in Rest Professional

Overview

Domain can be configured to upload all property listings from Rest Professional, along with Advertising contacts to be listed with each property Ad. It is a requirement by Domain for each Advertising Contact to have a unique ID provided by Domain to activate this in Rest Professional.

This document will cover:

- [How to Setup a Web Advertising Portal for Domain](#)
- [How to Setup a Domain Advertising Contact](#)
- [How to Setup Property to Upload to Domain](#)

How to Setup a Web Advertising Portal for Domain

1. Go to **Other > Utilities > Company Details**
2. Click on the **Advertising Tab**
3. Click on **Configure/view**
4. Click **Add**
5. **Service** - Select the service **domain.com.au** from the list of services
6. **Agent ID** - Enter your unique Domain.com.au Agent ID given by Domain (numerical account number)
7. **Export format** -this will default to domain.com.au
NOTE: All other fields will be greyed out
8. Click **OK-F12**

Add Advertising Service Configuration

Service configuration

Service: domain.com.au

Agent ID: []

Login Name: []

Login Password: []

FTP Address: []

Export Format: domain.com.au

Cancel - ESC

OK - F12

How to Setup a Domain Advertising Contact

1. Go to **Files > User**
2. Click on **Search-F7** and select the user who you require to be a Domain Advert Contact
3. Click on the **User Profile** tab
4. Enter the user's unique Domain user ID into the **Domain ContactID** field
5. Click **OK-F12**

User Details

Initials: CK Active

First Name: Clark Last Name: Kent

Full name: Clark Kent

General | **User Profile** | Login Options

Password: []

Security Level

System: Statistics/Company Details/Passwords & above

Sales: All Files maintenance & above

Property Manager:

Salesperson:

Sensitive Change Notification:

Web Advertising Contact: Domain ContactID: 1234567

Print Letters / Export Data: Manage Templates & above

Toolbar View: Property Management

Outlook Synchronisation

Sync REST Contacts for: All Property Managers

Sync REST Diary:

Cancel - ESC

Clear - F2

Delete - F3

Add Mode - F4

Search - F7

OK - F12

How to Setup a Property to Upload to Domain

1. Go to **Files > Property** and enter the alpha index of the property and press **Enter**
2. Click on the **Advert tab**
3. Ensure you have all of the Advert details populated
4. On the **Advertise Tab** ensure the **Advertise** tick box is selected
5. Under **Services Selected** ensure the **Domain.com.au** tick box is selected
6. In the **Contact** drop down box select the Domain Advert Contact required

NOTE: If the contact you require is not in the drop down list, you have not set them up as a Web Advertising Contact in their Rest User Profile.

Property Details

Alpha index: ARCH34 Active Advert ID: 60

Address: 34 Archer Street

Suburb: ANNANDALE State: NSW P/Code: 2038

Reminders | Gained/Lost | Maintenance | Inspections | Other |

General | Financial | Advert | Notes | Tenants | Commercial | Strata | Holiday | Insurance | Reg. Payments |

Open days

Open date	Start	End
<input type="checkbox"/> 01/01/2001	12:00:00 AM	12:00:00 AM
<input type="checkbox"/> 01/01/2001	12:00:00 AM	12:00:00 AM
<input type="checkbox"/> 01/01/2001	12:00:00 AM	12:00:00 AM
<input type="checkbox"/> 01/01/2001	12:00:00 AM	12:00:00 AM

Advertise

Advertise Date available: 06/11/2015 Contact: Clark (CK)

Service select

- Rentfind.com.au
- Domain.com.au

Vertical toolbar: Cancel - ESC, Action - F1, Clear - F2, Delete - F3, Add Mode - F4, Search - F7, Replicate - F8, Last Edits - F9, OK - F12

7. Click **OK-F12**
8. To run a Web Advertising Upload go to **Files > Web Advertising** and click on **Upload-F12**