

## How to Connect and Disconnect REST Professional Databases

### Overview

You may have several trust accounts i.e. a rental trust account and a sales trust account and therefore have more than one REST Professional database that you require access to.

Alternatively you may have a database that you do not need access to and therefore requires disconnecting.

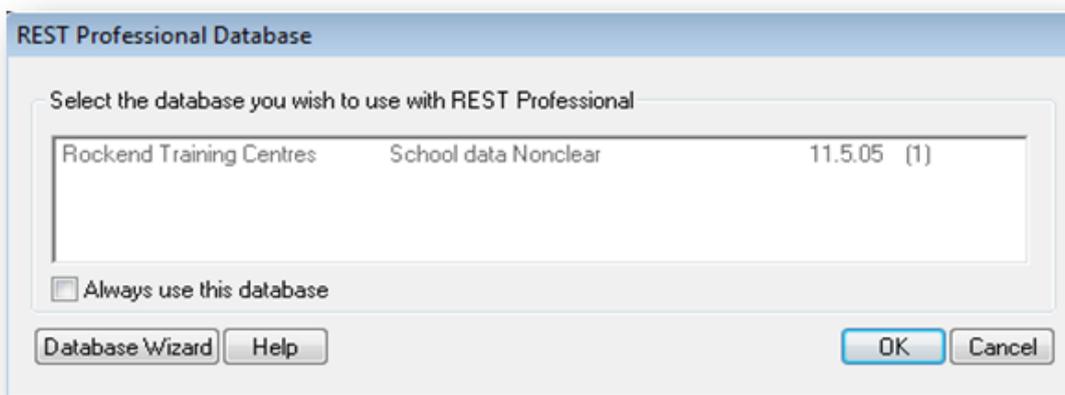
These instructions are for when you are already currently connected to at least one database and a further database is to be connected or disconnected.

This document will cover:

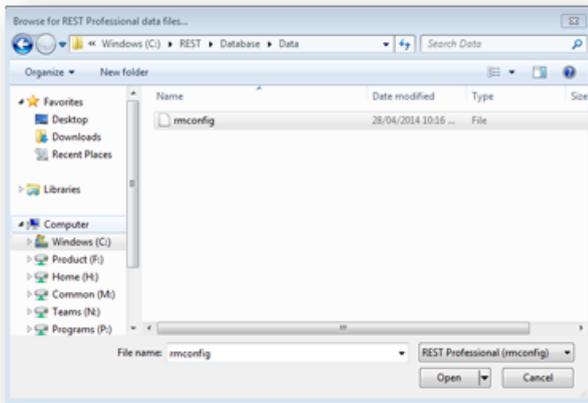
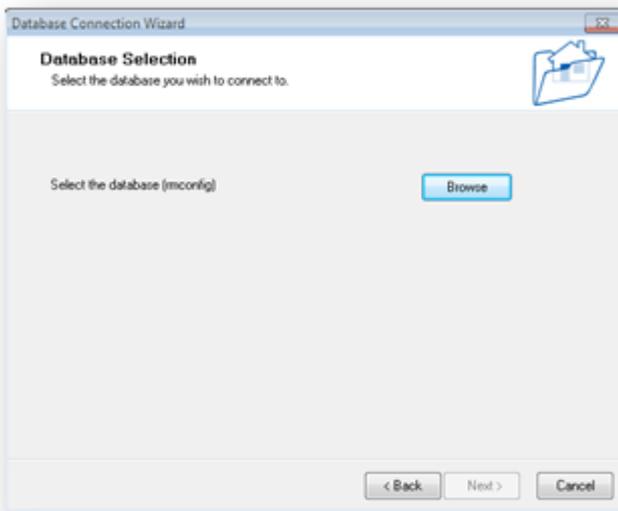
- How to Connect to a New Database
- How to Disconnect an Existing Database

### How to Connect to a New Database

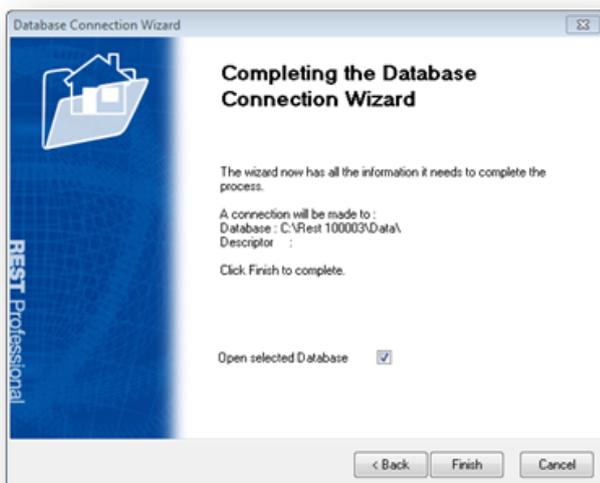
1. To connect a new database, go into the existing REST database that you have on your workstation
2. Go to **Files > New Database** or **Open Database**
3. Click on **Database Wizard**



4. Click **Next** in the Database Connection Wizard
5. Click on **Connect to database** and click **Next**
6. Click **Browse** and go to the drive that the REST Professional database sits on
7. Click on the **Data** folder
8. Click on the **rmconfig** file and click **Open**
9. Click **Next**



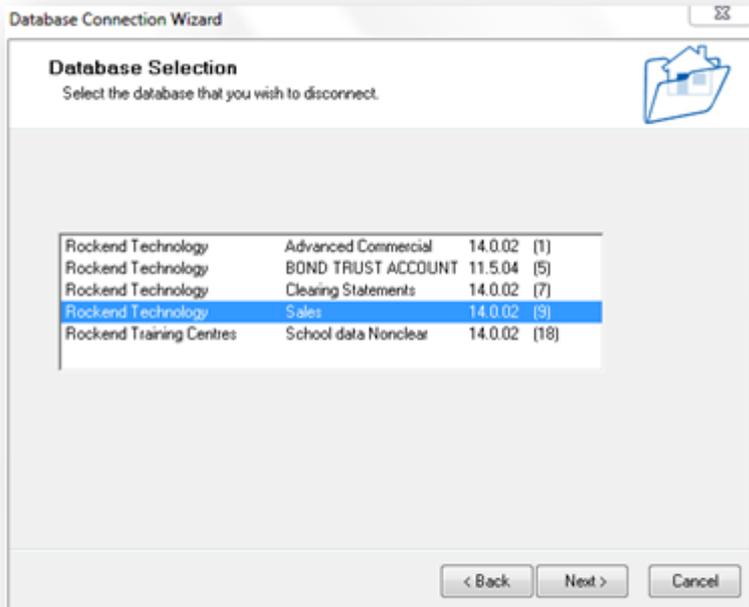
10. **Open selected Database** will be selected, Click **Finish**



11. The REST Professional database will now generate, enter your password (if applicable) and continue

## How to Disconnect an Existing Database

12. Go to **Files > New Database** or **Open Database**
13. Click on **Database Wizard**
14. Click **Next**
15. Click on **Disconnect a database** and click **Next**
16. Select the Database you wish to remove so it's highlighted and Click **Next**



17. Click **Finish**

**NOTE:** Your database has now been disconnected however the REST Professional folder will still be installed on the REST Professional drive for future access if required.

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