How to Setup DEFT Remittance Slips

Overview

DEFT payments are available for use with Macquarie Bank clients. Rest Professional gives you the ability to print a tenant invoice with a DEFT remittance slip for commercial tenants.

This document will cover:

- Prerequisites
- How to Setup DEFT Remittance Slips

Prerequisites

- You must have the Advanced Commercial Module
- You must be a Macquarie Bank client
- DEFT remittance slips can only be used for commercial tenants invoices
- 8 digit tenant codes should be used
- No check digit is to be used for Macquarie Bank

Steps

- 1. Go to Other > Utilities > Company Details and click on the General Tab
 - Ensure the bank code is set to **MBL**
- 2. Go to **Other > Utilities > System Options** and click on the **Statements** Tab:
 - Tick print remittance slip
 - Change the from **REST** to **DEFT**

ansactions Statements	Statement/Repo	rt Im Miscellanecus	Descriptions Reminders		
Print owner payment detail Print owner phone/fax nun Print property address Print property manager nar Print property manager nar	s on statement: nbers ne	Show Invoices GS	T Excl on style 6,7,11 I to on style 6/7 ngs on statement		
Print creditor name Print agent ABN		Default sort order	Owner 🔻		
Include period paid column	1 Include ten	ant invoices with rents	No tenants 🔹		
Print "due to" instead of "p Show GST inclusive in con	paid to"	Print inhand column	Yes 🗸		
Print future increases on 4	and 8	Print GST summary	Commercial 🔹		
Tenant Statement/Invoice					
Print a tear off remittance	DEFT 🔻	🗹 Emailtei 🥅 Printem	nant statements ailed invoice/statement		
Headers and footers					
Offset for footer	0	Print header middle			
Offset for header	2				
	0 Offset for vacancy report -1				
Offsets for creditor reports					
Offsets for creditor reports Length of page	60				
Offsets for creditor reports Length of page Email owner statements	60				

3. You will get a message to contact Macquarie Bank to go through the setup process. Click **OK** to proceed



- 4. A response code will be required, please contact Rockend MRI and quote the red number. Enter the response code and click **OK-F12**
- 5. You will be prompted with a message to confirm DEFT remittance for commercial tenants. Click **OK**
- Go to Files > Tenant details and click on the Bank tab and enter the tenant code number or click on allocate if this is setup in your system options to allocate the next available code.

🄏 Tenant Details				
Alpha index DAMONM Active				
Lease name Matt Damon <u>1 2 3</u>				
General Rental Bank Inspections Renegotiation Notes/Mail/Reminder Invoices Commercial				
Regular cheque details Drawer Branch Branch Branch				
Tenant/Contact Banking Details				
Matt Damon				
Code Number 10001079 Allocate Search	Action - F1			
	Clear - F2			

7. To view the statement go to **Reports > Tenant > Statement/Invoice printing** or **Commercial Reports**

Rockend Real Estate

Licensee: Bedrock 1 Chandos Street ST LEONARDS NSW 2065 Tel: (02) 9966 0900 Fax: (02) 9966 0922

Matt Damon Suite 2 / 10 Hudson Street ST LEONARDS NSW 2065 Tenant Tax Invoice Owner: Alec Baldwin ABN: 54678987345

Regarding:	Matt Damon Suite 2 / 10 Hudson Street ST LEONARDS NSW 2065		Date: 25/10/21 Ref: DAM ONM			
Manager:	Lex Luthor			Page: 1		
Description	Rat	e For	the Period	Credit	Owing	
NEXT PERIO Rent Plus GST Outgoings Plus GST	D 3250.0 368.0	DOW1 01/11/21 DOM1 01/11/21 DUE 01/11/21 I	- 07/11/21 - 30/11/21 ncludes 345.57 (0.00 0.00 162.32 16.23 GST	3250.00 325.00 205.68 20.57 3801.25	

Total Owing Includes 345.57 GST

\$3,801.25

O <i>D E F T</i>	Rockend Real Estate
DEFT Reference Num	ber Please detach this payment slip and mail with your cheque to:
Pay by credit card or registered bank account at www.deft.com.au Payments by credit card will attract a surcharge.	Or phone 1300 30 10 90. OEFT Payment Systems GPO Box 4690 SYDNEY NSW 2001 All cheques must be made payable to: Macquarie Bank Ltd
() POST billpay	Payments by Direct Bank Deposit Please use the following details when paying by Direct Bank Deposit:
*453 010257576 00100010	III IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII
Please present page intact at any Post Office. Payments may be m	ade by cash, cheque or EFTPOS. It is important that the Lodgement Ref number above is used in the
Biller Code: 96503	lodgement reference field of your electronic file or funds transfer system so that your payment can be identified.
Ref: 10257576 100010796	
Contact your participating bank, credit union or building society to m	hake payment directly from your Total due: \$ 3,801.25

25/10/2021 2:37 pm AEDT