

iPayRent - Tenant Download Set Up

Setting iPayRent Tenant Download in REST

 Set up of the Tenant Download is in the Company Details. Go to Other > Utilities > Company Details. Click on the Charges & Taxes tab and then click on Bank download /Configure/View at the bottom of the screen.

O You will need a response code provided from Rockend Support to Add or Edit the configuration

- 2. A prompt will appear, Select to Configure download
- 3. Select to Add bank and enter the response code provided by Rockend Support as shown below

Company Details			
General Charges/Taxes Internal Accounts Bank Taxation Debits Tax Bill: Less than \$100 \$0.00 \$100 - \$500 \$0.00 \$0.00 \$0.00 \$500 - \$5,000 \$0.00 \$0.00 \$0.00	Defaults Advertising Water Usage Third Party Consumption Tax Tax name GST Tax No. Name ABN ABN 32:456-812-986		
Greater then \$10,000 \$0.00	GST % 10		
Agent no. for top of banking sheet Days for cheque clearance	Bed Tax % 0.00	22	
Include direct deposit Days for direct debit clearance Print agent charges Electropic In 0.00	onfigured st bank / bank software	System Setup & Configuration Security Check	
Payment bank charges Electronic Out 0.00		Please call Rockend and quote the following security number and reason. 92 Company details or System options. Changing bank download configuration.	-
Configure / View Delete d		Enter the response code word provided by Rockend	
		OK - F12 Cancel - ESC	

4. The Add Bank download Configuration screen will appear as shown next

Add Bank Downl	oad Configuration		23
<u>B</u> ank / symbol <u>A</u> ccount number	Generic	GEN	
Location of bank <u>S</u> elect bank dow C:\REST10500 ^v	download file(s) - download file(s) - nload directory	Files in directory	
C:\ C:\ REST1050 Connormal download	0		×
		<u>D</u> rives	Cancel - ESC

- 5. Choose the Bank/Symbol of Generic
- 6. Enter the Account number enter your Trust account number without the BSB
- 7. Select bank download directory Enter the path where the download file will be saved
- 8. Click on OK F12

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