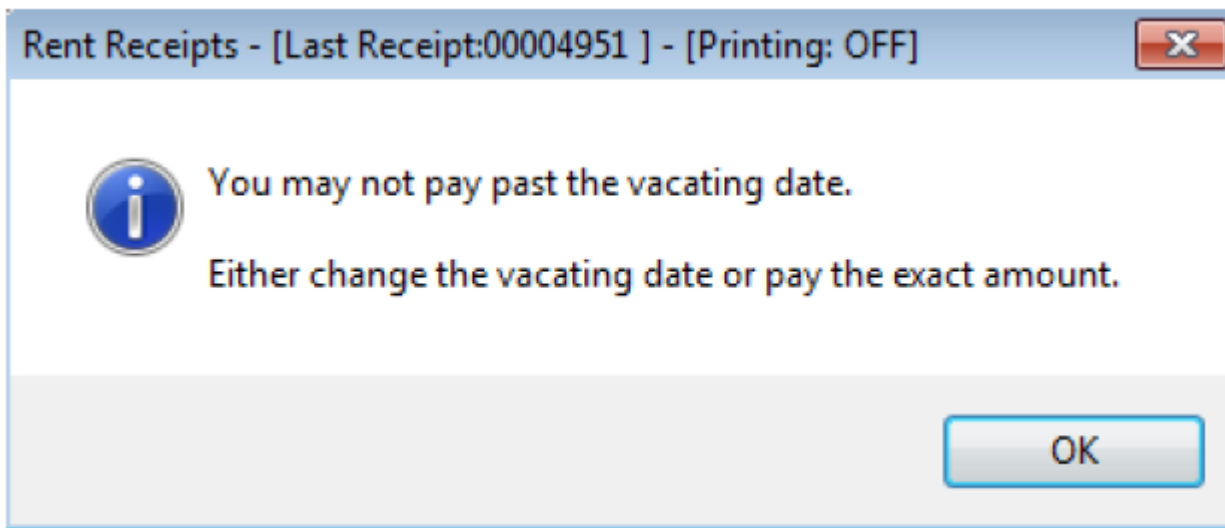


How to Setup REST Professional to Pay Rent Past Vacate Date

Overview

You may have a tenant that is vacating, and funds need to be receipted past the vacating date, Upon entering the rent receipt screen you may be prompted with the following message, The following prompt will appear,



Rest will stop you from processing rent past the vacate date, this is due to the below System Option that you have set up.

Steps

To change the system option in REST:

1. Ensure all users are out of REST
2. Go to Other > Utilities > System Options and click on the Miscellaneous Tab. NOTE: To change this system option, you will require a response code from Rockend
3. Untick the System options as highlighted below "May not pay past vacate date"
4. Click OK-F12

System Options

Sales | Other | SMTP | System | **Other Payments** | Mobile

Transactions | Statements | **Statement/Report** | **Miscellaneous** | Descriptions | Reminders

Receipts

Require payment of exact vacate amount Enforce unique alphas

Round vacating amount to five cents

May not pay past vacate date Code length of rent card

Miscellaneous

Prevent date change being less than last transaction Use special holiday rate

Multiple direct debit groups Pay linked disbursements

Security alert on bond amount

Rental Period Calculation

Charge letting fee by

RPExport Security Level

Cheques

Placement of bitmap X mm Extra lines

signature Y mm Offset for MICR encoding

Disbursements

Enable outstanding disbursements Prevent debit balance in disbursements

Supervision fees totalled in Postage & Sundries Prevent debit balance in journals

Show supervision fee separately Prevent debit balance in receipt

Interest on Commercial Arrears

Charge interest on Ex GST Charge GST on top of interest Default account code

Cancel - ESC

OK - F12

NOTE: You may need to take measures to ensure that overpaid rent is not paid out to owner (ie withhold owner funds by going to Files > Owner > Payments and adding a withheld funds amount).

Depending on your state legislation, overpaid rent can alternatively be paid to tenant invoice credit and refunded to the tenant or applied to invoices as required. For further instructions on how to apply a tenant invoice credit, please see document "Tenant Invoice Credit Setup".

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