

Owner Statement Sample Style 3

YOUR LOCAL REAL ESTATE
1 SMITH STREET SMITHFIELD ACT 2600
Tel:(02) 9999 8888 Fax:(02) 9999 7777

Owner's Name & Address
Mr.A B Sample
1 Sample Street
Sample Suburb
NSW 2000

Agents ABN
Date of Statement
Owners:
Reference

Amount paid by the tenant for this statement period

This is a part payment of rent.

This column reflects whether at any time, the tenant has paid other than a full period of rent.

The amount remains until the balance is paid.

Agent ABN: 32-456-812-986
Owner Statement for
Period Ending: 30/03/07
Reference: SAMPLE
TAX INVOICE

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Description	Rent	Paid From	To	Periods	Paid	In Hand
UNIT 4/23 BAY STREET MR. A B SAMPLE						
Rent	480.00	W1 26/02/07	01/04/07	5	2400.00	460.00
Date	Disbursements & Sundry Receipts				Debit	Credit
14/03/07	Total Rent Collected From Tenants UNIT 4/23 BAY STREET Strata Levies 01/4/07 - 30/06/07 (Includes 14.18 GST)					2400.00
23/03/07	UNIT 4/23 BAY STREET Water Rates				156.00	
30/03/07	UNIT 4/23 BAY STREET Lock Repairs (Includes 8.91 GST)				98.00	
	Bank Charges				3.00	
	*Management Fees				168.00	
	*Postage & Sundries				6.35	
	Plus GST on items marked *				17.42	
					556.77	2400.00

Disbursements Tenant Sundry Payments

Owner Charges as per Management Agreement charged in period

Owner Payment Amount
Transferred to your bank account \$1,843.23
Payment Details: S STONE 536282915 032-244 WESTPAC HAY

Statement comment
Welcome to Your Local Real Estate. Should you have any queries please call me.
Our office will be closed for Easter between 7th and 10th April inclusive