

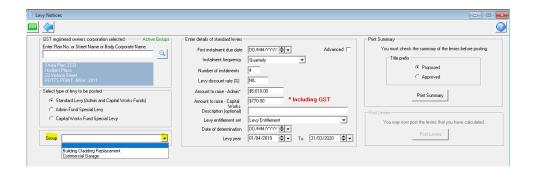
Financial Reporting Transactions by Group

Assigning transactions against a Financial Group

Posting Levies

Selecting a financial reporting group when posting a levy will allow you to produce more detailed reports in regard to the levies raised on the Income and Expenditure Statement, as well as a providing more detail when creating a levy positions report.

Note: If you assign a financial reporting group to a levy in error, you can simply reverse the levy posting and repost the levy with no group selected.

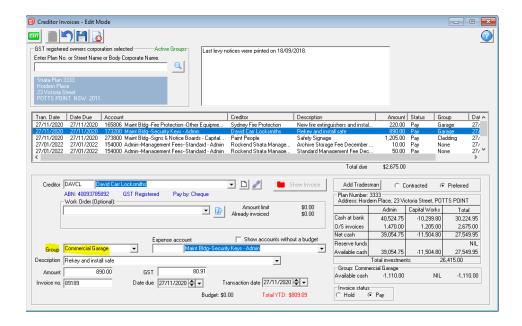


Entering Creditor Invoices

When entering a creditor invoice, if the cost should be allocated against a financial reporting group you can simply select the group in the invoice entry screen.

Once the group is selected the available cash for the financial reporting group will also be displayed so you can determine if the invoice should be set to Pay or if you should manually place the funds On-Hold awaiting further income for the group.

Note: STRATA Master will use the total available cash when determining whether the invoice should be set to Pay or On-Hold.



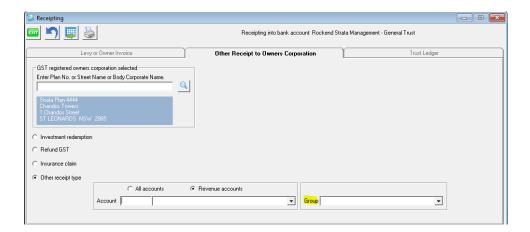
Creating Receipts

Levy or Owner Invoice

STRATA Master will automatically assign a levy receipt to the financial reporting group which was associated with the levy posting.

Other Receipt to Owners Corporations

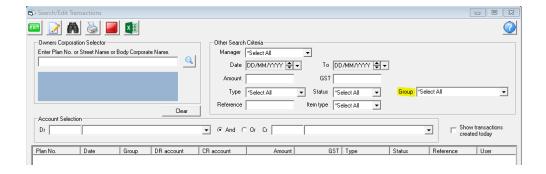
When posting receipts for Insurance Claims or any other general receipts, you are able to select a financial reporting group if required.



Adjustments

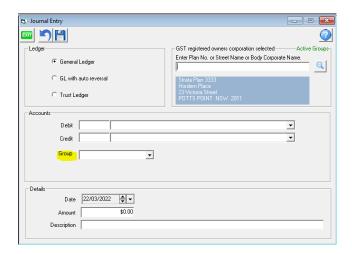
Search/Edit Transactions

Displaying financial reporting groups in the search filters on screen.



Journals

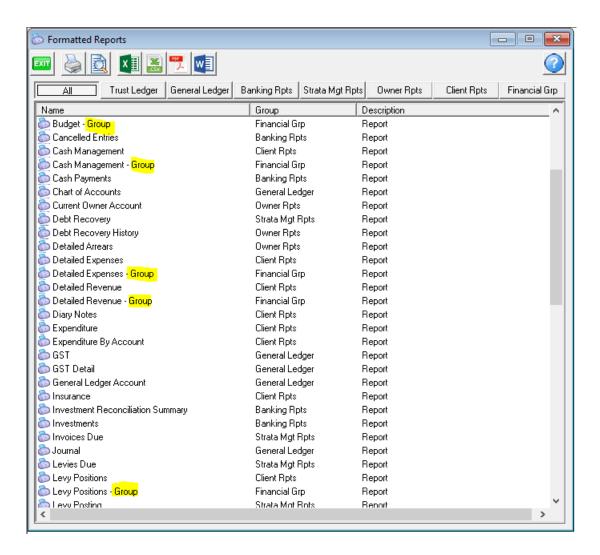
You are able to create journal entries to adjust balances within any fund, by selecting the financial reporting group if required.



Formatted Reports

Groups in Formatted Reports

A sub-set of formatted reports named Financial Grp is available. Reports will be available to display the financial reporting group allocations.



Useful Links

To set up Groups - https://kb.rockend.com/help/what-is-a-group-in-strata-master

https://kb.rockend.com/help/strata-master-top-tip-64---financial-group-reports-on-portals

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